

WELCOME
ATC HEALTHCARE SERVICES, LLC – ALABAMA

**GET
SCHOOL
NURSE
SKILLS**



HEALTHY CHILDREN LEARN BETTER



SCHOOL NURSES MAKE IT HAPPEN

ATC Healthcare Services, LLC

10x10

Basic School Nurse

TRAINING

The top ten things every nurse
needs to know to successfully
complete a school nursing shift



ATC
Around the Clock
Healthcare Services



<http://bamamedstaffing.com/>

<http://bamamedstaffing.com/10x10schools/>

1. ETIQUETTE

- Dress in a professional manner: clean, wrinkle-free, work appropriate attire
 - Health Room
 - 1:1
 - Bus
 - Field trip/after-school/sports
- Good, professional hygiene
 - Smoke
- No disrespect of authority
- If you are substituting, leave the desk, drawers, cabinets, etc., the way you found them

1. ETIQUETTE, CONTINUED

- Be punctual – if you're going to be late, NOTIFY ATC
- ATC has NO TOLERANCE for call offs or tardiness – only take shifts you can cover
- Phone and Social Media
 - NO use of phone for personal use when student is present and/or in your care; this includes, but is not limited to: making phone calls, texting, emailing, taking photographs, videos, AND use of any form of social media
 - This includes in the health room, 1:1, field trips, afterschool or sports, AND on the bus
 - NO students or confidential information is to be captured on your personal device
 - Agreement signed
- As an ATC nurse, take responsibility for YOUR school (even if only there for one day)
 - You become an extension of THAT school; you are not “just an ATC nurse”
 - Be ACCOUNTABLE and TAKE OWNERSHIP; don't respond to others by saying something is “not my job”
 - Help figure out the source of the issue and how you can help find a solution

2. DOCUMENTS

[HTTPS://WWW.ALSDE.EDU/SEC/PSS/PAGES/HEALTHDOCUMENTATION-ALL.ASPX?NAVTEXT=ALABAMA%20SCHOOL%20HEALTH:%20FORMS%20/%20DOCUMENTS](https://www.alsde.edu/sec/pss/pages/healthdocumentation-all.aspx?navtext=alabama%20school%20health:%20forms%20/%20documents)

- PPA/Self – Administration Form
- MAR
- Controlled Substance Inventory Form
- Daily Log
- Diabetes Management Log
- Concussion Checklist
- Seizure Form
- Unusual Occurrence Form

3. MEDICATIONS

- Potential forms needed for meds brought (if applicable):
 - PPA, MAR, Self-Administration, and/or Controlled Substance Inventory
- EpiPens
- Inhalers
- OTC Meds
- Only administer FDA- approved meds; no essential oils
- 7 Rights
- “30 minutes before/30 minutes after” Rule
- Who do you call if you administer EpiPen, Diastat, and/or Glucagon?

4. SEIZURES

- Seizure Log
 - **Time the event, and protect the head**
- Diastat Orders
 - Follow orders for further instruction – when to give Diastat
 - If Diastat is given, who do you call?
- How is Diastat given?
 - https://youtu.be/R6gVnyiz4_g
 - <http://epilepsyu.com/wp-content/uploads/diastat/Diastat.pdf>

5. CONCUSSION

- Concussion Checklist
- Unusual Occurrence Report – must be completed SAME DAY
- Notify parent of any injury to the head
- If student hits head after 2:00PM, he/she cannot ride the bus home; must be picked up (Jefferson County policy)
- Head Injury Assessment

6. LICE



- If live louse found on student, send him/her home
- May return to school next day, IF TREATED, but have to be re-checked by nurse before returning to classroom the next day
- Nits only? May remain at school, but notify parent
- NO class checks
- NO letters sent home



7. HOW SICK IS TOO SICK?

- Information sheet
 - Fever
 - Vomiting or diarrhea
 - Undiagnosed Rash
 - Pink eye
 - Lice



- Other common illnesses
 - <https://www.rntobsn.org/resources/school-nurses-guide-to-kids-health-and-safety/>

8. SKILLS CHECKLIST

- Diabetic
- Diastat, VNS, Intranasal Versed
- Trach – suction, cleaning, check placement, PPA
- Feeding Tube – feeding, cleaning, PPA
- Catheterizations
- AED location

9. DIABETICS

- **ALWAYS** check diabetic orders BEFORE treating student
- Diabetic Management Log
- Correction Factor/Sliding Scale
- Sites
- "15/15" Rule
- Hypoglycemia/Hyperglycemia
- Carb Counting

****Have to pass ALL diabetic questions on test to be considered for placement****

10. WEBSITES

- NASN – Standards of School Nursing
 - <https://www.nasn.org/home>
- ALSDE – Alabama State Department of Education
 - <http://www.alsde.edu/>
- ABN – Alabama Board of Nursing
 - <https://www.abn.alabama.gov/>

QUESTIONS?

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